

Draft TERMS OF REFERENCE OHT INTERIM PHYSICIAN WORKING GROUP

BACKGROUND

Physicians need a voice in system transformation and how care is delivered. To facilitate the organization of physicians in the _____ OHT catchment area, physicians have recognized the need for a 'working group' to undertake tasks as broadly identified below. The working group would not have formal authority and its role would be only advisory.

The **purpose** of the working group would be to advise on the creation of a physician organization based on fairness and legitimacy. Ultimately, the working group will turn over its work to the elected or appointed leadership group, as applicable, within the organized representative physician group.

ROLES & RESPONSIBILITIES

The role of the working group is to facilitate organization of physicians in the _____ OHT to form a formal structure. Its tasks include:

- To advise on an appropriate organizational structure
- To engage physicians locally to obtain input on said physician organization
- To engage physicians locally and sign them on to said physician organization once formed
- To discuss issues related to clinical and policy issues related to the community and ultimately the OHT
- To determine a method for engagement with the broader OHT governance committee and any other parties or partners
- To undertake other tasks as identified, from time to time

The working group and its members agree to be bound by this Terms of Reference and to act in good faith with respect to carrying out the work described herein.

To the extent possible, the working group shall attempt to achieve consensus on its reports and recommendations; however, when such consensus is not possible, the working group will conduct a formal vote.

VOTING

A quorum of working group members shall be ____% of members of the working group. (Note you can choose not to have a quorum, or two require all members of the working group to vote electronically or by proxy)

Voting shall be by a show of hands unless a member requests otherwise (for example, secret ballot or electronic voting or other method).

A majority of 50% + 1 shall be required for any vote. Amendments to the Terms of Reference shall require a 2/3 majority.

COMPOSITION

The working group will be comprised of any self-identified physicians who choose to participate, and who have thus far identified themselves as:

- Dr _____
- Dr _____
- Dr _____
- Dr _____
- Dr _____

CALENDAR

The working group shall meet bimonthly. Notice of the time and place of meetings shall be given to all members and circulated to all physicians in the area 5 days before the meeting is to take place.